### INSPECTOR GENERAL, FKIG

### Welcome

Welcome to the United States Forces Korea Inspector General page.

The Inspector General simultaneously acts as both a fair and objective fact finder/ problem solver and also as a confidential advisor to the Commander of United States Forces Korea.

The Inspector General's core functions consist of Assistance, Investigations, Inspections and Teaching and Training. We have a dedicated team of professionals to assist in accomplishing our core functions in a competent and timely manner.

Due to the fast paced operational tempo of today's military, often times service members are faced with a myriad of problems.

The Inspector General can provide responsive assistance to service members, families and civilians needing assistance in resolving military matters.

Our website provides contact numbers to our Assistance Division which may help you resolve your complaint or problem.

The Inspector General Team is here to help!

### Mission

Advise the Commander, United States Forces Korea on the state of discipline, economy, efficiency, morale and readiness of assigned units. Serve as an extension of the Commander's eyes and ears, voice and conscience.

### Vision

Provide service members, families and civilians needing assistance with military matters with a professional Inspector General team that is capable of meeting the needs of United States Forces Korea and the community by conducting Inspector General functions in a competent and timely manner.

### **USFK ORGANIZATION**



Janeice L. Thomas USFK, Command Inspector General

USFK IG pacom.humphreys.usfk.mbx.ig@mail.mil

DSN: 755-4554

Deputy IG DSN: 755-4555

Senior IG NCO DSN: 755-4556

Admin Support DSN: 755-4557

# Complaint Filing Instructions

# 5 Ways to Submit a Complaint to USFK IG

- 1. <u>Email</u>: send DD Form 2949, Joint Inspector General Action Request (JIGAR), or send a generic email to the USFK IG mailbox address: <u>pacom.yongsan.usfk.mbx.ig@mail.mil</u>.
- 2. <u>Walk-in</u>: come in to the USFK IG Office, Bldg. 2372, 2<sup>nd</sup> Floor and fill out the JIGAR.
- 3. <u>Call-in</u>: call telephonically to request assistance to the IG (725-6739), Deputy IG (723-3191), Senior IG NCO (725-5981).
- 4. <u>Write-in</u>: write the complaint in the form of a letter; send to the mailing address: PSC 303, Box 23 APO AP 96205.
- 5. <u>Anonymous</u>: submit an anonymous complaint using the JIGAR.

DD Form 2949, Joint Inspector General Action Request (JIGAR)

#### JOINT INSPECTOR GENERAL ACTION REQUEST Personal and Fraud, Waste and Abuse Complaint Registration

PRIVACY ACT STATEMENT

AUTHORITY: Title 10 U.S.C. 141; DoDD 5106.04; DoDI 5106.05.

PRINCIPAL PURPOSE(S): To secure sufficient information to inquire into the matters presented and to provide a response to the requestor(s) and/or take action to correct deficiencies.

ROUTINE USE(S): Information is used for official purposes within the Department of Defense; to answer complainants or respond to requests for assistance, advice, or information; by members of Congress and other Government agencies when determined by The Inspector General to be in the best interest of the Department of Defense; and, in certain cases, in trial by courts-martial and other military matters as authorized by the Uniform Code of Military Justice. Department of Defense "Blanket Routine Uses" also apply.

DISCLOSURE: Disclosure of personal information is voluntary; however, failure to provide complete information may hinder proper identification of the requestor, accomplishment of the requested action(s), and response to the requestor.

WARNING: Those who knowingly and intentionally provide false statements in this complaint are subject to potential punitive and administrative

1. NAME (Last, First, Middle Initia	0	2. 1	GRADE/RANK	3. SSN (Optional)
4. STATUS (X as applicable) MILITARY Air Force Coast Guard	Try Navy []	5. L	INIT IDENTIFICATIO	N CODE (UIC)/ORGANIZATION ADDRES
Contractor F	National Guard (	0ther: 6. P	REFERRED MAILIN	G ADDRESS (If different from above)
7. CONTACT TELEPHONE NUME a. DUTY . b. HOM	E c. CELL		MAIL ADDRESS(E	5)
9. SPECIFIC ACTION REQUESTE	D (What do you want the IG	to do for you?)		
0. INFORMATION PERTAINING 1 about this matter, etc.)	TO THIS REQUEST (Backgr	ound, list attached doc	ounnents, who else (o	ommander, agency) you have talked with
about this matter, etc.)				
				- 4 A X
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I do I do not cons	ent to release my personal ir	formation inside officia	al channels in order t	o resolve the matter(s) listed above.
I understand that if I do not agree DATE (YYYYMMDD) b. SIG	to release my personal infor NATURE	mation, my request fo		unresolved. ICASE NUMBER (Assigned by Joint IG)

## Step 1: Fill out DD 2949, JIGAR Information

Provide as much admin information
 on Block #s 1 – 8.

JOINT INSPEC	TOR GENERAL	ACTION REQUEST
Personal and Fraud,	Waste and Abus	e Complaint Registration

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1. NAME (Last, First, Middle Initial)	2. GRADE/RANK	3. SSN (Optional)
4. STATUS (X as applicable) MILITARY Air Force Army Navy Marine C Coast Guard		ION CODE (UIC)/ORGANIZATION ADDRES
Active Reserve National Guard Other: CIVILIAN Appropriated Fund Nonappropriated Fund Contractor Foreign or Local Other, National	6. PREFERRED MAILI	NG ADDRESS (If different from above)
CONTACT TELEPHONE NUMBER(S) (Include area code/DSN)     DUTY     b. HOME     c. CELL	8. E-MAIL ADDRESS(	ES)
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about this matter, etc.)	ns auscrea accuments, who else	commander, agency) you have talked with
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about this matter, etc.)	No. BILSCI CO COMPANY, WIN ESSE	commander, agency) you have laked with
STATEMENT OF UNDERSTANDING	tion inside official channels in order	to resolve the matter(s) listed above.

## Step 2: Specific Action Requested

- Write down what you want the IG to do for you.
- Be specific and provide the details.

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CIVILIAN Appropriated Fund Contractor	Nonappropriated Fun Foreign or Local		6. PREFERRED MAIL	ING ADDRESS (If different from above)
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J. INFORMATION PERTAINING about this matter, etc.)	TO THIS REQUE	ST (Цаскугоund, list	attached documents, who else (	(commander, agency) you have talked with
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STATEMENT OF UNDERSTAL	sent to release my	v personal information	inside official channels in order	r to resolve the matter(s) listed above,
DATE (YYYYYMMDD) b. Si	GNATURE	noonal mormaign, n		o unresolved. G/CASE NUMBER (Assigned by Joint IG)
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### Step 3: Information Pertaining to this request

- Provide any supporting documents that will be helpful in resolving your issue.

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4. STATUS (X as applicable) MILITARY Air Force Army Navy Marine Corps Coast Guard Active Reserve National Guard Other:		5. UNIT IDENTIFICATION CODE (UIC)/ORGANIZATION ADDRES		
CIVILIAN Appropriated Fund Contractor	Nonappropriated Fur Foreign or Local National	d Other:	6. PREFERRED MAILIN	IG ADDRESS (If different from above)
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9. SPECIFIC ACTION REQU				
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				1

der to resolve the matter(s) listed above.

MBER (Assigned by Joint IG)

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# Step 4: Consent & Signature

- It is important that you give consent to release your personal information.
- If you don't consent, your request for assistance may go unresolved.
  - Sign in at the signature block # 11b.

11. STATEMENT OF UND	not consent to release my personal informati	ion inside official channe
I understand that if I do	not agree to release my personal information	my request for assistan
a. DATE (YYYYMMDD)	D. SIGNATURE	
	2011	